



3208 CONCORDIA AVE

MONROE, LA 71201

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regionalmanager@ccnla.org

409 2ND ST

LAKE PROVIDENCE, LA 71254

Phone: 318-559-2345

lakeprovidence@ccnla.org

331 E 71ST STREET

SHREVEPORT, LA 71106

Phone: 318-865-0200

Fax: 318-865-0230

jbulger@ccnla.org

Required Documents for Emergency Assistance

1. Government issued photo ID for ALL the adults in the household.
2. Social Security cards for each member of the household including children.
3. Proof of ALL sources of income for all members in applicant's household for the last 30 days.
4. SNAP Budget sheet if you are receiving food stamps.
5. COMPLETE copy of the lease signed by the landlord and renter. Section 8 letter if you are on Housing.
6. Most recent Electric, water, and gas bills.
7. Last bank statement or transaction history for past 30 days (checking, savings, prepaid card).
8. Eviction or disconnection notice, if applicable.
9. Current tax return.
10. Budget & letter from Money School folder.

IF YOU DO NOT BRING THE REQUIRED DOCUMENTATION TO YOUR APPOINTMENT, WE WILL NOT BE ABLE TO PROCESS YOUR APPLICATION FOR ASSISTANCE. IF YOU MISS YOUR APPOINTMENT AND HAVE NOT CALLED TO RESCHEDULE BEFORE THE APPOINTED TIME WE WILL NOT BE ABLE TO ASSIST YOU.

If paper copies are not available, feel free to send us documents by fax or upload them at ccnla.org/upload. If the documents do not contain sensitive personal information, you may also email them at your own risk.